

August 2016

Dear Student

Examination Re-marks

If you are concerned about an exam result and are considering having your paper re-marked, please speak to your subject teacher or head of department in the first instance.

They will have information about grade boundaries that may affect your decision. You must be aware that if you or your teacher decides to have your paper re-marked your grade or unit points could go up, down or remain the same. The re-marked results will replace your original result.

The Joint Council for Qualifications (JCQ) stipulates that written consent must be obtained from candidates wishing to have their paper re-marked. All consents must be received before Wednesday 14th September 2016.

If the head of department agrees to the decision for a re-mark then you will be sent a consent form detailing the subject information. This form requires your signature and date to confirm you agree with the re-mark and will accept the re-mark result. It must then be returned to Mrs Maxwell, Exams Officer to action the re-mark. When a re-mark is instigated by the head of department and supported by a senior member of staff the fee will be paid by the Academy.

Examination Boards do make a charge for this service.

Edexcel - Post results – Review of marking the charge is £33.20 per paper/unit.

AQA – Post results – Review of marking the charge is £34.20 per paper/unit.

OCR - Post results – Review of marking the charge is £44.90 per paper/unit.

WJEC - Post results – Review of marking the charge is £35.00 per paper/unit.

If your Grade changes as a result of re-marking the exam board will not charge and you will be reimbursed. Mrs Maxwell will inform you of the re-mark results by letter. Please ensure you keep us informed of any address changes.

If you have any further concerns please do not hesitate to contact us.

Yours sincerely

Mr D. Yarwood
Deputy Principal