

Minutes of the meeting of the full governing body held on Monday 29th January 2024 at 4.30pm.

Present:

Mrs N Galloway (Chair)
Mrs H Benwell (Vice-Chair)
Mr C McConnachie
Mr A Walker
Mr I Lindsay
Mrs N Harwood
Miss L Scott
Mr J Branker
Mrs J McKinnon
Mrs G Pardoe-Boi
Mrs M Collins
Mr I Siddall (Headteacher)

Also Present:

Mrs E Wallace (Clerk to Governors)
Mr S Stott (Observer – Finance Director)
Miss F Bate (Observer - Deputy Headteacher)
Mrs S Khan (Observer - Deputy Headteacher)
Miss J Aionesei (Observer - Senior Assistant Headteacher)

Apologies:

Apologies received and accepted for Mr C Feeney and Mrs J Vila.

2. Welcome to new governors

The Chair welcomed the new governors to the meeting, all governors introduced themselves.

3a. Governors declaration of interest

Mr Stott to distribute declaration of interest forms to the new governors at the next meeting.

3b. Membership of the governing body

The Chair discussed the membership of the governing board stating membership is full.

4. Minutes of the previous meeting

The minutes of the previous meeting were circulated to governors and approved by the Chair with the following amendments:

Point 5 - The reserve fund to be amended.

Point 4 - Clerk to alter sentence regarding naming roles.

Point 8 - The course Mrs Galloway attended was an online e-safety course.

Point 11 – Clerk to alter wording in relation to increase of donations.

	<u>ACTION</u>
<p>5. Matters arising.</p> <ul style="list-style-type: none"> • Mrs Collins to be contacted – Completed • Member meeting to be organised – Completed • Mr McConnachie to be added to present – Completed • Leader of attendance to be at next meeting with persistent absentee figures to be added going forward. 	Mr Siddall
<p>6. Chair's update and Chair's actions</p> <p>There were no items to be discussed.</p>	
<p>7. Finance update</p> <p>Mr Stott discussed the document issued to governors prior to the meeting.</p> <p>Mr Stott invited questions.</p> <p>A governor asked who the contract for the fire extinguishers is with.</p> <p>Mr Stott explained the fire extinguishers are with Walker's and Westmorland operate the fire alarm system.</p> <p>Mr Stott explained it was identified that the audit committee had not met for twelve months. Mr Stott asked committee members to inform him of their availability.</p> <p>Mr Stott explained the academy looking for a SIF bid for the electrics in the main building, prior to the MAT.</p> <p>A governor asked for clarification on CDC2.</p> <p>Mr Stott explained this is in relation to the conditions of the building. Every school in the country has this survey. Mr Stott explained the building is 90 years old, with works needing to take place.</p> <p>A governor asked if the £42,000 had been budgeted for.</p> <p>Mr Stott explained that it had. There are currently £200,000 in reserves.</p> <p>A governor queried the midday support staff cost.</p> <p>Mr Stott explained this is a holding cost centre.</p> <p>A governor questioned the supply staff budget.</p> <p>Mr Stott explained there was a miscommunication where a couple of long term supply had been taken out of the supply budget, where as they had been factored into the annual teaching cost budget.</p>	

Mr Stott explained this will be altered and reported back to governors.

Mr Stott

A governor queried the under spend on ICT infrastructure.

Mr Stott explained there is an upgrade to the Academy's Wifi incoming with upgrades to come to the computers on wheels (COWs). Reserves in this area are crucial to allow for unplanned items.

Miss Aionesei left at 16:54

Mrs Khan left at 16:55

8. Year 11 Achievement and standards

Miss Aionesei discussed the Y11 exam document distributed to governors prior to the meeting. Miss Aionesei explained intervention classes have begun with 15 minutes extension in the morning and 20 minutes extension in the afternoon to allow students to revise more. Revision materials have been developed for independent study for the students who do not respond well to the intervention.

Period 6 classes have been re-named to Study Skills with the hope this engages students more. The Academy have implemented withdrawal from some subjects where engagement is low with certain students e.g. PE, the students who withdraw from this will gain an extra hour in English or Mathematics.

Mrs Khan explained students who do not engage in their MFL classes have been allowed to withdraw from the subject to work more closely on coursework and revision.

A governor asked if Study skills will be mandatory.

Miss Aionesei explained it will be compulsory with communications home to explain how beneficial these classes are.

A governor queried whether there is a gender imbalance with PE withdrawal.

Miss Aionesei explained the mix of students withdrawing is equal.

A governor questioned if the study skills classes are available to all students.

Miss Aionesei explained it is available to all students.

A governor asked if students are taught how to revise.

Miss Aionesei explained there is an external agency that visited the academy with advice on how to revise and assemblies on how to revise. There are also materials in reg and read classes.

9. Headteacher's Operational Update Safeguarding update

Mr Siddall thanked governors for their support with the carol service.

Miss Bate added PREVENT to be updated with governors. Miss Bate discussed the Islamic extremist groups and counter terrorism strategy. The working together document discusses better working practices and is challenging with getting health on board with education. Exploitation is discussed in the document an empowering and supporting parents keeping parents in support of the academy improving solid working relationships.

Prevent document to be issued to governors.

A governor asked if student voice remains active.

Miss Bate explained it is active and there had been over 790 responses. Miss Bate a parent voice will also be open for parents moving forward.

A governor asked if there had been any questions relating to the disruption in the Middle East.

Miss Bate explained there had been some students asking exploratory questions but nothing further.

10. MAT Update

Mr Siddall discussed the statement issued to governors prior to the meeting.

A governor queried whether the academy had received any feedback from parents.

Mr Siddall explained MAT information was issued to parents on Friday, as well as stakeholders. Currently there had been three parents who had responded and two responses from stakeholders.

Mrs Khan returned at 17:03

A governor asked for parent responses.

Mr Siddall read the three parent responses to governors

Governors stated the responses were well balanced.

Mr Siddall explained he will be organising an extraordinary meeting regarding the MAT.

Mr Siddall asked governors for Wednesday 21st February as a date for an Extraordinary meeting.

Governors agreed on Wednesday 21st February at 4.30pm.

A governor asked if Horizon Trust will remain the name for the trust.

Mr Siddall explained the new name will The Coastal Collaborative Trust.

ACTION

Clerk

ACTION

A governor questioned if the collaborative schools have changed.

Mr Siddall explained the schools are Blackpool sixth form college, Lytham High school, Chadwick House and McKee college house.

11. Educational Visits

The educational visits document was distributed to governors prior to the meeting.

Governors approved the Barcelona trip for 2025.

12. Governor training and development

This item to be discussed at the next governors meeting.

Governors induction to be distributed to new governors.

A governor asked for the academy's structure of the day.

A governor asked if a search bar could be added to the website.

Mr Stott explained he would look into this.

Clerk

Clerk

13. Risk Register

Mr Stott discussed the internal scrutiny document distributed to governors prior to the meeting.

Two main factors included in the document was the risk and audit committee had not met in 12 months. There was no software in place for compliance for the tracking of systems. Mr Stott explained Evri will be the new online system used for viewing policies. Governor hub will also be used for all governor documents for meetings moving forward. This can be demonstrated at the next governors meeting if required.

A link to governor hub to be sent to governors.

Clerk

14. Confidentiality

There were items discussed in point 9 and 10 deemed to be of a confidential nature and minuted as such.

15. AOB

There were no items to be discussed.

14. Dates and time of the next meeting.

The next meeting will be held on Monday 11th March 2024 at 4.30pm