

**Draft**

Minutes of the meeting of the full governing body held on Monday 12th September 2022 at 4.30pm.

**Present:**

**Mrs N Galloway (Chair)**  
**Mrs H Benwell (Vice-Chair)**  
**Mrs J Vila**  
**Mr C McConnachie**  
**Mrs J Harvey**  
**Mr T Rimmer**  
**Mr I Siddall (Headteacher)**

**Also Present:**

**Mrs E Wallace (Clerk to Governors)**  
**Mr M Pickles (Observer – Finance Director)**  
**Miss F Bate (Observer - Deputy Headteacher)**  
**Mrs S Khan (Observer – Deputy Headteacher)**  
**Mr S Stott (Observer – Director of Resources)**

**Apologies:**

Apologies received and accepted for Mr I Lindsay, Mrs A Preston, Mrs M Collins and Mr C Feeney.

**2. Election of Chair and Vice-chair**

It was agreed by governor votes that Mrs N Galloway be re-elected as Chair of Governors and Mrs H Benwell re-elected as Vice chair of governors, both to serve until the first meeting in the Autumn term 2023.

**2a. Declaration of interest.**

Declaration of interest forms were distributed to governors to sign and return.

**2b. Register of interest**

Register of interest forms were distributed to governors.

**2c. Terms of office**

Resignation received and accepted for Mr C Jackson. Mr Jackson to remain as a Trustee.

There are currently two vacancies for parent governors. The paperwork has been distributed to parents and carers, with a closing date of Tuesday 20<sup>th</sup> September.

Mr Feeney's term of office is due to end. The board of governors voted to keep Mr Feeney on the board of governors as a co-opted governor

**2d. Committee Membership.**

Mr McConnachie to stand in on pay committee to replace Mr Jackson. Further discussions to take place after the parent governor election regarding memberships.

Clerk to  
inform Mr  
Feeney

	<u>ACTION</u>
<p><b>2e. Code of Conduct/Attendance/Induction, Training and Development Policies – Annual Renewal</b> The named policies were circulated to governors prior to the meeting. All policies were ratified by governors.</p>	
<p><b>2f. Governor Committee Terms of Reference - Renewal</b> The policy was distributed to governors prior to the meeting. The policy was ratified by governors.</p>	
<p><b>4. Minutes of the previous meeting and any matters arising.</b> It was resolved that the minutes of the previous meeting held on Monday 11<sup>th</sup> July 2021, having been circulated, be approved and signed by the Chair.</p>	
<p>Mr Siddall discussed trending graphs and explained going forward time series graphs will be produced for areas such as attendance.</p>	
<p>Mr Siddall explained the Academy plan and Academy structure are currently being ratified and will be emailed to governors in the coming week.</p>	Mr Siddall
<p>Mrs Vila explained she would circulate the new training brochure to governors.</p>	Mrs Vila
<p>Discussions regarding the white paper to take place later in the meeting.</p>	
<p>A sentence adjustment to the confidential minutes</p>	Clerk
<p><b>5. Year 11 Exam Results 2021/22</b> The Y11 exam result document was circulated to governors prior to the meeting.</p>	
<p>Mr Siddall started discussions explained the results were very good. With Hodgson results some of the best in the area. Pupil premium statistics vary year on year however these need to be improved.</p>	
<p><b>A governor queried</b> who the SLT lead was for pupil premium students.</p>	
<p>Mr Siddall stated Miss Aionesei was responsible with a plan currently being created to move forward.</p>	
<p>Mrs Khan added some steps have been taken with staff having been assigned as mentors for pupil premium students, which includes identifying where there are gaps, meeting with parents and planning forward. There are further approaches yet to be rolled out.</p>	
<p>Miss Bate explained there a number of hard to reach parents, with events taking place to engage parents.</p>	
<p><b>A governor queried</b> whether the subjects that received online lessons during lockdown may be a contributing factor to the gap and was the lack of practical subjects being delivered contribute to he gap also.</p>	

Mr Siddall stated the remote education was a success which was delivered to a very high standard.

**ACTION**

Governors agreed.

The chair stated the average grade was a grade 4 which is a pass.

**A governor questioned** whether pupil premium students had access to laptops and if there was any correlation between grades received and pupil premium students accessing the remote provision

Mrs Khan explained prior to the government laptop scheme Hodgson distributed laptops to students who required one. Before the second lockdown there was also a questionnaire issued to students to identify students who required a laptop. Dongles were also distributed to those students who also required access to the internet. A spreadsheet was created showing which students had which laptop and all security measures and software tracking was available on each device.

**A governor asked** for information to show pupil premium students and grades received.

Mr Stott

**6. Finance & Governance Update.**

The finance and governance document was circulated to governors prior to the meeting.

**A governor asked** if there was a contingency plan if the academy had to reduce staff due to costs.

Mr Pickles explained there is no definitive plan and this would be dependent on staff movement.

Mr Pickles stated he would bring a revised budget document to governors prior to the next meeting.

Mr Pickles

**A governor asked** if the academy bought into legal advice.

Mr Pickles stated the Academy had access to legal advice and HR advisors.

**7. Safeguarding/Child Protection Policy and Procedures - Renewal.**

The safeguarding/child protection policy and procedures were distributed to governors prior to the meeting.

Miss Bate explained the updates in the policy and changes to wording. She continued to ask governors whether they would be happy to be enrolled into online training

Governors agreed.

**A governor asked** whether all staff had received training.

Miss Bate explained all staff had received training with catch up sessions for those that missed the training. There is further development offered for some

**8. Discussion and decision-making regarding forming or joining a multi-academy trust.**

Discussions in this agenda item were of a confidential nature and minuted as such.

**9. Confidentiality.**

There were items discussed in point 5 and all discussions of point 8 that were deemed to be of a confidential nature and minuted as such.

**10. Date And time of next meeting**

The next meeting will be held on Monday 5<sup>th</sup> December 2022 at 4.30pm