



CAREERS EDUCATION INFORMATION AND GUIDANCE POLICY incorporating PROVIDER ACCESS POLICY Rationale

Hodgson Academy recognises that it has a statutory duty to provide impartial and objective Careers Education Information Advice and Guidance in years 7 to 11 and uses the Gatsby benchmarks to measure progress. Careers Education Information and Guidance (CEIAG) at Hodgson Academy is seen as an integral part of the holistic curriculum, which is available for every student. CEIAG enables the students at Hodgson Academy to make impartial, informed, balanced and appropriate decisions about many key areas of their future development, progression and career pathway. CEIAG is evident in the many strands covered in PSHE and as such, is delivered predominantly through this curriculum entitlement, using a variety of methods including interactive software such as Fast Tomato and Kudos, and a variety of outside speakers.

CEIAG is also delivered through our curriculum subjects, assemblies and in form time to meet the needs of our learners at Hodgson Academy. We also hold our annual Careers Convention (years 8-11 with parents) and our Mock Interview evening (year 11). It is the belief of the academy that CEIAG be delivered in an objective and balanced manner by all staff so that each student receives exactly the same opportunities. CEIAG at Hodgson Academy is completely impartial and it enables students to explore potential pathways. In addition to this it is also the philosophy of the academy that any advice or guidance given to students will be personalised and appropriate.

Hodgson Academy also believes that working with outside agencies is an invaluable part of the CEIAG curriculum on offer and historical tracking of student progressions beyond Hodgson Academy has proved this to be successful. It is worth mentioning here that Hodgson Academy does not favour one Further Education institution and thus gives all providers an equal opportunity to provide current information to the students.

Aims of CEIAG

1. To equip students with the necessary decision making skills about future progression and their destination when they leave Hodgson Academy.
2. To provide students with current information on courses at key stage 3, 4 and 5.
3. To give the opportunity for exploration of future careers including work experience in school holiday time and work related learning in PSHE.
4. To decrease the possibility of students making incorrect transition choices.
5. To understand how the 'world of work' works.
6. To keep up to date with new careers emerging from technological advances.
7. To ensure students have a positive experience of CEIAG.
8. To ensure all year 11 students have at least one post-16 pathway guaranteed when leaving Hodgson Academy.
9. To ensure students are tracked beyond Hodgson Academy and that they do not become NEET.
10. To ensure students are well equipped for the next stage of their education, training or employment.
11. To ensure all Pupil Premium/SEND students receive further impartial and independent guidance from an external Careers Advisor
12. To deliver Work Skills to appropriate KS4 students



In order to measure and assess the impact of the careers programme on students we gain evaluations and feedback on all our events through discussion in PSHE and surveys. Staff are also encouraged to give feedback via surveys and parents are regularly engaged with the careers programme at whole school events such as Options Evening and Final Countdown events. This policy and our careers programme is reviewed annually for the start of each academic year.

Provider Access Policy

This policy statement sets out the academy's arrangements for managing the access of providers to pupils for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled to:

- find out about technical education qualifications, including T-Levels and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education, T-Levels and apprenticeships – through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact Paul Marsden, Deputy Headteacher or Laura Foley, Head of PSHEe and Careers.

Telephone: 01253 882815; Email: p.marsden@hodgson.lancs.sch.uk, l.foley@hodgson.lancs.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These are reviewed annually but typically include:

Year 7	Aldi Employer Encounter Changing Horizons event (DWP)
Year 8	Careers Convention Options information evening Step into the NHS competition
Year 9	Careers Convention Army Schools Presentation team
Year 10	Careers Convention Visit to the Apprenticeship Show ASK (Apprenticeship Support and Knowledge) assembly Futures Week (visit to an employer, BSFC & B&FC)
Year 11	Visits from BSF and B&FC to all PSHE classes to discuss pathways Visit from a firefighter Careers Convention Mock Interviews



Additionally, a programme of lunchtime sessions runs throughout the year offering students an opportunity to meet people from a range of careers and pathways. These are open to every year group. Please contact the school to identify the most suitable opportunity for you.

Premises and facilities

The academy will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Senior member of staff organising the event or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Library. The Library is available to all students at lunch and break times.

This policy will be reviewed annually

Reviewed by: Laura Foley

Approval Level: Governors

Date Approved: July 2021

Review Due: July 2022