



## Visiting Speaker Policy and Procedure Statement

Hodgson Academy welcomes the contribution and expertise of high quality visiting speakers in enhancing curriculum and wider learning opportunities for students.

All visiting speakers must abide by Hodgson's equality commitments. They must ensure that they make no statements, which could undermine these commitments, cause offence to others or otherwise undermine tolerance of other faiths and/or beliefs. No extremist material must be shared by a visiting speaker or included in a presentation given by them.

Where possible invited speakers will have an established 'track record' and will be part of a company, charity or other group whose aims are appropriate and well-documented.

Any prejudice, discrimination or extremist views, including derogatory language, displayed by students, staff, visitors or parents will always be challenged and addressed.

The school will work with other agencies, including Social Care, the National College for Teaching and the Police as necessary and appropriate.

**All aspects of the school's work are underpinned by the fundamental British values of:**

- **Democracy**

- **The rule of law**

- **Individual liberty**

- **Mutual respect and tolerance**

Radicalisation is defined as causing someone to become an advocate of radical political or social reform by supporting terrorism and violent extremism. Radicalisation of children and young people may include encouraging them to undertake violent activities on the grounds of religious belief.

**Hodgson Academy defines:**

- Extremism as 'vocal or active opposition to our fundamental British Values. This also includes calls for the death of members of our armed forces, whether in this country or overseas' and
- Terrorism as the 'use of serious violence or threat of violence to coerce, influence or intimidate government or the public to advance political, religious or ideological objectives.'

Children and young people may be exposed to messages about terrorism through a family member or friend, a religious group, through social media or the Internet. This creates risk of a child or young person being drawn into criminal activity and exposure to significant harm. At all times the welfare of the child is paramount and the academy will deploy appropriate safeguarding procedures to resolve any safeguarding concern including any relating to radicalisation.



## **Prevent Duty Guidance in England and Wales HM Government July 2015**

“Specified authorities will need robust safeguarding policies in place to identify children at risk...These policies should set out clear protocols for ensuring that any visiting speakers – whether invited by staff or by children themselves – are suitable and appropriately supervised

### **Procedures**

All visiting speakers must be provided with details of the school’s safeguarding procedures and information for visitors.

They will be required to sign to confirm their adherence to the Academy’s standards and equality commitments and that, there must be no statements which might cause offence to others, otherwise undermine tolerance of other faiths or beliefs and to confirm that there must be no extremist material.

- The Principal’s consent must be confirmed before detailed arrangements are made.
- The member of staff organising the event is expected to talk with the speaker ahead of the event itself, about the content. They must allow sufficient time for this.
- Talks and presentations must not be used to raise funds, without the prior written permission of the Academy Principal.
- Visiting speakers must arrive at reception in good time to book in and must bring suitable identification. Although viewing DBS certificates may be appropriate, most visiting speakers will not be in ‘regulated activity’ and so will not necessarily have a DBS certificate to present.
- Visitors must wear an appropriate Academy badge, be supervised at all times by a named member of staff, not left alone with students and escorted to the Front Reception exit when leaving.
- Visiting speakers must be informed by the supervising member of staff that they will bring the presentation to an early end if the content proves unsuitable.
- Should there be any adverse comment then they must be recorded on the Consent Form for future reference.

**February 2018**



## Academy Visiting Speaker Proposal Form

**Proposed Speaker:**

**Organisation:**

**Date:**

**Venue:**

**Organising member of staff:**

**Supervising Member of staff**

**Rationale for input of visiting speaker:**

**Curriculum Link:**

**Principals Approval:**

**Date**

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**Comments / Feedback**