

**HODGSON ACADEMY PTFA**

Dear Member

Our next meeting will be held on Wednesday 25<sup>th</sup> September at 6.00 pm

Apologies to the office on 882815 or 891415.

Yours sincerely

A. Ainsworth

Secretary

**AGENDA**

- 1) Apologies for absence
- 2) Minutes of the last meeting
- 3) Matters arising
- 4) Correspondence
- 5) Treasurers Report
- 6) Uniform Shop Report
- 7) Future Events
- 8) AOB
- 9) Date and Time of Next Meeting

HODGSON ACADEMY PTFA MEETING

Held Wednesday 15<sup>th</sup> May 2019

**Attendees** Karen Brown, Julie Maudsley, Angela Houghton, Tony Ainsworth  
Martin Pickles Hodgson Academy  
Mr Day Hodgson Academy

**1) Apologies for absence**

Fiona Little

**2) Minutes of the last meeting**

Approved as a true record

Proposed: Karen

Seconded: Julie

**3) Matters Arising**

There was no matters arising

**4) Correspondence**

There was no correspondence

**5) Treasurers Report**

Fiona was not in attendance at the meeting but had sent her report.....

Bank Account balances

Lloyds	£47552.74
HSBC BMM	£1588.67
HSBC Community	£4029.47
<b><u>Totals</u></b>	<b><u>£53170.88</u></b>

### Free Banking

The free banking period has reached its six month limit and has now expired. Normal charges will now apply and these are expected to comprise of.....

- a) a fixed monthly fee plus
- b) individual charges for cheques, cash and credit card transactions.

For May the charges are expected to amount to £8.45 ; Fiona will monitor the charges going forward and report at the September meeting.

### Registered Charity

Fiona has contacted Companies House and they have confirmed that the PTFA is still a registered charity.

### Invoices

Justine Simmons to sign off monthly spreadsheets in advance of supplier payments; picture or e-mail to be forwarded to Fiona when payment is complete

## **6) Uniform Shop Report**

### Uniform

New Uniform, Blazers and skirts have now arrived.

### P.E Kit

New P.E Kit is on schedule to arrive on 10<sup>th</sup> June

Craig Mcann has programmed in some assemblies in June to advertise the new kit to Students; Martin has informed Parents

### Old P.E. Kit

All old kit has now been boxed up and is awaiting collection by the clearance house. The original offer of 10% of cost price was reduced to £625+VAT when they said the stock would not easily be re-saleable.

### Uniform Price List

It was noted that the till will need to be re-programmed in conjunction with the formal publication of the Uniform Price List

### Shop Volunteers

One suggestion for possibly attracting new volunteers was a some form of discount scheme on Uniform purchases. Martin commented that any such scheme would need to be balanced (for example 10 attendances would attract a 10% discount)

**7) Future Events**

Saturday 6 <sup>th</sup> July	Blackpool Symphony Orchestra PTFA refreshments not required
Wednesday/ Thursday 10 / 11 <sup>th</sup> July	Drama Production Martin to check is there is to be an interval
Thursday 5 <sup>th</sup> September	Steps to Success PTFA refreshments required
Thursday 19 <sup>th</sup> September	Open Evening PTFA refreshments required

**8) AOB**

Charities Comission

The PTFA is currently a registered charity with Mel as the nominated Secretary. Mel has indicated her preference to stand down from this position; Martin suggested the accountants may be willing to take on this role and agreed to explore this possibility.

**9) Date and Time of Next Meeting**

Wednesday 25<sup>th</sup> September at 6.00 pm